

### Goal

You know the uses and functions of IMDS-a2, which takes into account the new IMDS Release 9.0, and are able to assess the benefits IMDS-a2 brings for your work. You are able to install IMDS-a2 and set up your personal user environment.

You know how to manually create and check material data sheets, and how to create MDS automatically, and efficiently, by using the Import function.

You are able to compare two material data sheets or modules by using the provided MDS Compare function and know how to interpret the results correctly.

You know how to use the MDS Request function and are familiar with the respective Dashboard, which provides handy support in organizing and managing MDS requests, as well as with the a2-Report Manager, which offers additional reporting functionalities.

### Content

- Application and functions range
- Installation and setting up your personal user environment
- Creating a material data sheet (Rel. 9.0)
  - Parallel search windows, drag & drop, etc.
  - Referencing existing data sheets
  - Send, Propose, Internal and Publish
  - “In Box” and “Out Box”
  - Copy and save data sheets
- Automatic Creation of MDS (CSV Import)
- Comparing MDS
  - Comparison results in the Ingredients tab
  - Comparison results in the Supplier tab
  - Comparison results in the Recipients tab
- Examiner
  - Creating and managing profiles
  - Creating your own check routines
  - Checking received data sheets
- Automating the In Box
  - Checking the In Box using flexible time intervals
  - Automatically accepting incoming data sheets
  - Automatically generating the reason for rejection
- MDS Request
  - Use and application, status abbreviations
  - Handling of incoming MDS requests
  - Creating MDS requests
- Dashboard
  - Status overview of received and sent MDS requests
  - Identifying overdue MDS requests
- Report Manager
  - Reports (structure validation, reports of all suppliers, etc.)
  - Application code and part identification
  - Structure validation

### Training method

Presentation with hands-on exercises

### Participants

You would like to be up-to-date on the different a2 functions and know how to use IMDS-a2 efficiently.

### Requirements

Basic knowledge in the use of PCs and internet as well as a good knowledge of IMDS.

### Training duration

1 day, from 9 a.m. to 5 p.m.

### Maximum number of participants: 12

### Personal training licence

In our trainings, you work on the official training system provided by HP. Additionally, you will receive a free personal training licence ID, valid 4 weeks following the training.

### Certificate

As a participant of our authorised IMDS trainings you will receive a personal certificate to prove your IMDS qualification.

### Training documents

You will receive your personal copy of the documentation used in our training.

### Public training

Current fees and dates can be found on our website [www.imds-professional.com](http://www.imds-professional.com).

### Exclusive training

You can also book this training exclusively. In this case, we would charge a daily fee. Your advantage: You set time, place and number of participants. If preferred, we can take care of the entire organisation.

We can also provide you with room facilities and technical equipment. If needed, we can offer service and catering.

Please request your personal offer:

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